

Keystone School Virtual Learning Plan

1. Parents will serve as the educational facilitator. Parents will be asked to sign a virtual learning parent agreement.
2. Parents must provide an internet connection or have access to an internet connection (Hot spot will be available in the parking lot in front of the main office).
3. Parents and students will be required to Google meet or phone conference with the child's teacher for Orientation to the Keystone Virtual Learning Plan.
4. Students must complete a minimum of 100 instructional activities per quarter to be considered in attendance. Students have to complete all assignments within a week of the assignment date. Any student not completing 100 instructional activities in any given quarter will be considered truant. All work will be turned in virtually.
5. List of acceptable instructional activities
 - Completed assignments on any of the online programs
 - Contacts with teachers through email, google, or in-person
 - Testing (includes benchmarking and state testing)
 - Orientation
6. Any student who is behind pace and does not complete any instructional activity for 10 school days shall be considered truant. Keystone School will notify parents of a student who is truant.
7. A student who is reported for truancy two times in the same year shall be withdrawn from the program.
8. Keystone School will monitor the completion of instructional activities for all Virtual Learning students throughout the year. We will notify parents at any point that lack of participation becomes an issue. A meeting may be required to discuss and implement intervention strategies to help the student get back on track.

9. The school district will place every virtual student with a teacher and a class. The teacher will serve both the parent and the student for support and instruction. The teacher will be available by phone, e-mail, or for scheduled virtual meetings.
10. Keystone Virtual Learning students will be an integral part of our school community. Students will have access to intervention services (if applicable), and any other educational services provided to a traditional student. Extracurricular activities, physical education and athletics will not be available.
11. Students in grades PK 4 - 2 will receive a tablet and 3 - 8 students will receive a Chromebook if needed for use while enrolled in Virtual Learning. Students will be issued a username and password for all on-line programs.
12. All materials and programs will be vetted by school administration to ensure they meet or exceed the Oklahoma Academic Standards.
13. Students in grades 3 - 8 will be required to participate in the Oklahoma State Testing Program.

Approved by the Keystone Board of Education on August 11, 2020